## Using Multiple Slide Masters in PowerPoint

Open a PowerPoint document. Go to the slide you wish to copy.

Click the Slide option on the left side of the screen to view the thumbnails.

Pull down the View menu, select Master, choose Slide Master.

Right-click on the thumbnail of the Master (left side of the screen) you wish to copy. Choose copy.

Open another PowerPoint document.
Pull down the View menu, select Master,
choose Slide Master.

Right-click on the thumbnail pictures (left side of the screen), choose Paste.

The second Master will appear below the first master.

Click the Master Slide close box.

Go back to the original PowerPoint and copy a slide.

Open the PowerPoint where you want to paste the slide.

Right-click and paste the slide.

Notice that it contains the wrong background. Don't worry about it.

Pull down the Format menu, select Slide Design. A window will appear on the right side of the screen.

Click on the down arrow next to the design you wish to apply. Choose Apply to Selected slides.







